

FSCS TRAINING WORKSHOP
DoubleTree Hotel
Rockville, MD
March 21 – 24, 1999
Report

The Annual Training Workshop was held at the DoubleTree Hotel in Rockville, MD.

Sunday, March 21, 1999

Mentors met with representatives from Census for Training on WinPlus in the morning and with New Data Coordinators in the afternoon.

Monday, March 22, 1999

The general workshop began on Monday and was divided into general sessions and concurrent sessions. Each concurrent session was conducted twice. [Agenda attached]

Keppel Awards were presented to 32 States and 1 Territory. The Commonwealth of Northern Marianas received the award for the first time.

Tuesday March 23, 1999

Definitions (New Data Elements & Electronic Service Measures:

New data elements proposed are:

None

Revisions receiving endorsements by at least 10 State Data Coordinators:

- “Attendance” --> “Visits” (OH, CO, PA, UT, WA, IA, CT, MA, MN AZ, MD, NH, SD, FL, OK, ND, VT, GA, NE, AR, AL, NY)
Change name and file label and add historical note to document.
Rationale:
--Calling visits “attendance and children’s program attendance “children’s attendance” misleads users.
-- important to at least note historical problem if not fix.
- Data Element # 9. Number of Central Libraries. (OH, CO, PA, UT, WA, IA, CT, MA, AZ, MD, NH, OK, ND, SD, GA, NE, AL)
Enter only “0” or “1”
Rationale:
-- simplified GIS analysis
-- Avoids counting all branches as centrals
-- State (or local) decision
-- Possible criteria: location of director’s office, central services, largest staff, collection.

New Data Elements receiving endorsements by at least 10 State Data Coordinators:

- Number of Users of Electronic Resources in a typical week (WI, UT, AZ, CO, IA, PA, MD, NH, TX, MS, IN, VT, AL, IL, AR, NE, OK, RI)

Definitions: Count the number of customers using electronic resources in the library in a typical week. Electronic resources include, but are not limited to, Internet (WWW, e-mail, telnet, other), on-line indexes, CD-ROM reference sources and the on-line catalog. Do not include staff use of these resources.

Note: The number of users may be counted manually, using registration logs. Count each customer that uses the electronic resources, regardless of the amount of time spent on the computer. A customer who uses the library's electronic resources three times a week would count as three customers.

Rationale:

With overall library usage up and circulation static at many libraries, there is great interest in capturing electronic usage. For years, libraries have considered ways to measure electronic usage.

Pro: Many communities have made substantial investment in computer hardware and software for their libraries. This measure will provide an indicator of the use of those resources.

Con: This measure may impose too great a data collection burden for many libraries. The result may be a response rate too low to provide a useful national or statewide statistic.

- Mailing Address of Administrative Entity and each Outlet (AZ, NH, TX, KY, MS, IN, WI, MT, IA, SD, VT, IL, NY, AR, OK, RI)

- Full-text Commercial Document delivery (OH, CO, LA, IA, AZ, MD, OK, ND, SD, SC, AR)

-- mediated and unmediated

-- not just Internet based

-- exclude citations and abstract only

Rationale:

-- Displacing circulation and ILL

-- Remote usage

-- Mediated already counted by many ILL depts.

-- Distribute consortia statistics proportionally

Local printing still an issue

- Full-text documents viewed via commercial databases (OH, CO, LA, WA, IA, AZ, MD, OK, ND, SD, GA, AR)

-- mediated and unmediated

-- not just Internet based

-- exclude citations and abstract only

Rationale:

Captures usage displacing traditional circulation

A major type of remote use

Disaggregate consortia stats. based on selected stat. (e.g., population, circulation,...)

Most commercial db's count/bill "views"

Counting local printing an open issue.

Revisions not receiving endorsement by at least 10 State Data Coordinators:

- Data Element # 36: Library Visits. Indicate A) Estimate or B) Daily Tally. (MN)

Rationale:

Brings accuracy to numbers which people read in reports, e.g., 11,231,521 appears very exact but it is more accurate to indicate it is an approximation. We should know the % of libraries providing sampling

- Data Element # 38: Reference Transactions. Indicate A) Estimate or B) Daily Tally. (MN)

Rationale:

Brings accuracy to numbers which people read in reports, e.g., 11,231,521 appears very exact but it is more accurate to indicate it is an approximation. We should know the % of libraries providing sampling

Note: There may be a need to revisit Books by Mail. Several SDC's expressed concerns about dropping this item or may need to give states reporting Books by Mail, instruction on how to respond for those units.

Also, in the future, SDC's will be informed about the results of votes on data items as soon as the votes have been officially tabulated.

SDC's also expressed the need to know tolerance for EDIT CHECKS as soon as they are established.

Issues and areas of concern raised by SDC's during electronic service measures discussion:

- ➔ remote catalog use
- ➔ remote visits
- ➔ mailing and street addresses in administrative and outlet file
- ➔ count users
- ➔ count length of time in aggregate or by user
(but we do not count time spent reading books)
- ➔ new software from New Zealand (Pharos) shuts down automatically and counts user time
- ➔ Florida counts hits
(a server issue)
- ➔ user sign-up sheet next to terminal
- ➔ track remote use as well as library use
- ➔ identify typical public libraries, sample on electronic measures and extrapolate national numbers (re: Bertot/McClure project)
- ➔ peer selection issues (e.g. SES)
- ➔ work with vendors on standards (ICOLC)
- ➔ drop serial volumes
- ➔ keystroke counts, active hours

- ➔ bandwidth, state environments, infrastructure issues
 - ➔ peers based on infrastructure
 - ➔ maybe should not try to count in this (FSCS) system (MJ) ?
 - ➔ we have to have numbers!!
 - ➔ need our own software solution
 - ➔ need numbers to show public library role in community—re: money
 - ➔ visibility of electronic services
 - ➔ log sheets for computer use
 - ➔ library card scanner/meter for computer use
 - ➔ how do we count other stats
 - ➔ policy and procedures timeline
- Q—Why advise locals before SDC's are trained?*
- local lead-time needed
- online training for SDC's?
- see mentors
- Arizona (for example) sends list of next year's elements with this year's survey
- use PLRSnet
- explore video conferencing (1/3 STLA's have in agency)

Wednesday, March 24, 1999

SDC Caucus

SDC's expressed the following concerns:

- Difficulty making travel arrangements. A number of SDC's indicated that they called to make travel arrangements and Westat did not return the call until the last minute. Some were informed that Westat was busy with another meeting.
- Lack of notice about the provision of a continental breakfast each morning. Some SDC's indicated that they had eaten breakfast and then found that the continental breakfast was provided. A vote was taken and 17 indicated that they would prefer a real breakfast (not continental) and 11 indicated that they would prefer a continental breakfast.
- There needs to be a place where people attending the meeting can indicate any dietary restrictions.
- Hotel: The noise from the atrium was disturbing to people with rooms near the atrium. Also, some SDC's indicated that their reservations were incorrect. Participants need to be notified of the check-in time. Several SDC's arrived to find that they could not check in until 4pm.
- SDC's who contacted Grace Lo found her extremely helpful in resolving problems.
- March is an extremely busy time. It was suggested that SDC's be surveyed to find out the best time of year for future meetings, recognizing that the Year 2000 meeting data has already been established.
- Westat did a good job of setting up the rooms. SDC's liked the roundtables with seating so that nobody's back was to the presenters as opposed to the narrow rectangular tables.
- SDC's liked refreshments available at all times.
- SDC's thanked the Steering Committee for putting the conference together.

Business Meeting

Objectives for 1999 were included with the program. Ann Piascik (RI) asked about the level of technical assistance available and indicated a need to know more about COSLA.

Steering Committee Officers:

Dianne Carty (MA) - Chair

Lynn Shurden (MS) - Vice Chair

Al Zimmerman will chair the **Training Subcommittee** for the Training Workshop in 2000 and asked SDC's for suggestion by September 1999.

Stanley Adams (IL) and Tom Dunlop (DE) announced plans to retire before the next FSCS Training Workshop and were recognized by the SDC's for their contributions.

Mentor Reports:

Attached are reports from each of the Mentor Breakout sessions held on Tuesday, March 23 at 2pm. General questions included:

- 1) In general, how did the data collection and transfer of data to NCES go this year?
- 2) What are your overall impressions of WinPlus
- 3) Will you be able to submit your data using WinPlus based on what you've learned so far?
- 4) Are there any major problems that you see with the software?
- 5) Are there any features that need to be added this year? That you would like to see in the future?

If time permitted ask:

- 6) What can be done to assist you or to make your FSCS tasks easier to do? (Probe: Technical assistance, Staff assistance, More mentor assistance with problems?)

1999 FSCS Workshop: Mentor Discussion Session

Libby Law (SC) and J. D. Waggoner (WV) Mentor Group

States present: IN, MI, NH, NC, PA, GA, OH, TN, TX, VA

A brief discussion took place on the procedures for addition of data elements.

1. In general, how did the data collection and transfer of data to NCES go this year?

No problems were reported with the submission of data.

2. What are your overall impressions of Win Plus?

A number of SDC's stated they liked the look of WinPlus ... so far. There was some disappointment in the glitches that appeared during the training sessions. They would like to have seen the "Import" process work during the hands on training. The feeling is that a lot of work will have to be accomplished over the next month and a half.

3. Will you be able to submit your data using WinPlus based on what you've learned so far?

All SDC felt they could submit with WinPlus.

4. Are there any major problems that you see with the software?

No specific problems were noted beyond the ones mentioned above.

5. Are there any features that need to be added this year? That you would like to see in the future?

A representative number of SDC's asked about the possibility of making changes in data at the edit check level. More than one SDC requested a direct link to the Map Viewer that was demonstrated. The suggestion was also made to move to the next page, instead of to the top of the working one, when the last data element is entered on a page.

The ability to correlate Surveys (State Library Agency Survey, Public Library Survey) on the web was requested.

What can be done to assist you or to make your FSCS tasks easier to do? Technical assistance? Staff assistance? More mentor assistance with problems?

- Broader tolerances on edit checks would help. It seems some are too small.
- The problem of "Electronic Expenditures" and "Electronic Access" was noted because someone else often provides "access".
- Make "divorces" easier to report (when library systems separate).
- If more advance notice was provided to SDC's about the edit checks they could be addressed earlier in the process. It was pointed out that the information appears in the manual.

Very positive comments were made concerning the assistance provide by the Census staff. The Census response was described as "excellent."

Discussion turned to the **State Library Survey**. Comments were made on how few electronic measures were included. Also, several mentioned that the staffing portion of the survey is a "nightmare." Other problems included the federal carryover money. It was asked if this information is duplicated on the IMLS report. There was also a question as to why "Education Goals" remain on the survey.

Returning to FSCS, although off the paper, a question was asked concerning whether the data submitted was to be "current" or represent the status at the end of a particular year. The answer indicated the focus on a "year end" report. North Carolina offered their solution, which was to report a "year end" to FSCS but update their "state" publication to "current" data.

Georgia raised the question of data reported from "sub-regional" libraries for the blind. When these sub-regionals exist in public libraries should the statistics be reported in the Public Library Survey? Concern was expressed on the duplication of statistics, since the data are reported to the National Library Service. Reviews around the room were mixed and the feeling was the data element committee could perhaps address this issue through definition.

Suggestions were raised for future training sessions. These included:

- a. A swap and trade session on materials developed for the use of data.

- b. A day of “train the trainer” on the use of statistics. The session should include materials and handouts. The information provided should give practical guidance on the use of statistics.
- c. Training on workshops to teach librarians how to complete the report instrument. Although survey instruments differ, the federal modules are the same.

A question was raised on the mapping project of Westat. The response was that a lot has been completed, but there is still a problem with boundaries that don't match up. There is now discussion on moving the product to the Web. There will be a “product” but the timeline is the question.

Al Zimmerman (WI) and Dianne Carty (MA) Mentor Group

States present: WA, IL, CNMI, OR, AR, MO, MA, OK, WI

1. How did data collection and transfer go this year?
 - Pretty smooth (IMPS didn't work well with decimals)
 - DECPLUS crashed on imports. Trouble with mismatched records. Need better import and it should be tested with bigger databases. Need a better edit check program.
 - When errors are found with the previous year's data, there should be some way to correct the problem. Data should be corrected by Census.
 - Tried to use WinPlus on Mac with emulation, didn't work. Edit checks are nearly all irrelevant. Need outputs from WinPlus so the output tables don't have to be re keyed.
 - DECPLUS was easier to use than last year. It seems easier every year.
 - Haven't used it yet.
 - Nothing worked very well. Census did the disk. Lots of edits.
2. What are your overall impressions of WinPlus?
 - Looks easy to use. Bibliostat collect will do on line edit checks.
 - Should be comments in the form for data outside limits.
 - Technical Committee should look into letting state's use their own edit check programs.
 - Like the import function as described.
 - Needs a way to load other than Excel databases.
 - Needs way of looking at two year's worth of data.
3. Will you be able to submit your data using WinPlus based on what you've learned so far?
 - No, still won't work with Mac world (*this is a magazine - did you mean Apple Works????*)
 - Yes, but would like to use own edit checks rather than WinPlus's
4. Are there any major problems with the software?
 - Census seems to be fixing all the problems that were noticed.
 - Needs to export to Excel tables after data is in and tables generated.

- We expect some bugs, but hope nothing major is overlooked.
- Need ability to query the data to get data by peers.

5. Are there features that need to be added this year? In the future?

- Must be able to import using at least Excel
- Need table export to Excel.
- Would like tie in to mapping software.
- When sorting by city, you should see the city name, not the library name.

Other

- Oregon really needs a PC. *[does this mean they need hardware that will support the DECPLUS/WinPlus software?]*
- Mentor program is good and should be used. You should know your mentor.
- Census is really nice to work with.
- What are other states doing to collect data?

Keith Curry Lance (CO) and Lynn Shurden (MS) Mentor Group

States and Territory present: AZ, CA, CT, ME, NJ, NM, NY, RI, VT, WY, Palau

Will you submit with WinPlus?

- Generally affirmative responses. Notable yes: Palau. Notable 'qualification': NJ *may*--with help from Census
- Several asked for import file specs ASAP.
- At least one wants to import from .dbf to WinPlus.

What additional features are needed?

- Deliver on all the 'vaporware' mentioned at this conference.
- Would like to be able to save annotations to a separate file from the edit report.
- Would like 'live' edit checks--while entering a case's data.

How did this year go? What would help next time?

- Generally okay.
- State level staff backup.
- Help dealing with platform issues.
- Shorter timeline to get report out more quickly.
- Up-to-date FSCS documents on the web--especially steering committee meeting minutes. Also add docs. about technical assistance and training. (NOTE: Currently there is an FSCS section under Library Research Organizations on lrs.org. This will be maintained for approx. 6 months or until NCLIS takes over this function via its web site.)
- Get federal govt. to fund state-to-local data collection (via EITHER its own software development OR a contract with a vendor)
- Ditto regarding data reporting software (e.g., the FSCS version of the edfin peer search, Bibliostat Connect)

Sandi Long (UT) and Gerry Rowland (IA) Mentor Group

States present: ID, MN, MT, NE, ND, SD, AL, DE, KY, MD, FL

1: In general, how did the data collection and transfer of data to NCES go this year?

In general all the states in this group had little trouble, except for SD. Their problem seems to be with their network and possible firewalls set up to prevent downloading and installing software off the Internet.

MD also mentioned problems with definitions (individual library vs. FSCS).

2. What are your overall impressions of WinPlus?

All are pleased with the product, but some are not pleased with the timing. In the future it would be helpful to have the software sooner so that it can be used when doing the state reports. In other words, many of the states would like to run the figures through WinPlus to detect errors before they publish their statistics.

However, most have a publishing deadline and cannot wait until the software is currently available.

3. Will you be able to submit your data using WinPlus based on what you've learned so far?

None of the states anticipated any trouble, if the problems are fixed that were brought up at the training sessions.

Workshop Plus (+)

CENSUS staff and presentations
IMLS Contractor present
NCES - Paul Planchon's comments
Concurrent sessions (excellent and like repeating each twice)
SDC's attendance at WinPlus training sessions
Peer Comparisons (NCES Program)
48 states and 2 territories attending
IPED's Message
Breaks with food and drink
Reception Sunday night
Al Zimmerman's hard work
Willing participation and discussion by all SDC's
Discussion regarding electronic data elements.
Sunday newcomers session
Great pens
Continuing NCES work with NCLIS

Workshop Minus (-)

Westat Travel Communication
Location of Workshop
No Name plates
No listing of local restaurants (there weren't any near by)
Late receipt of list of participants
Not knowing about breakfast
Confusion and too much distribution of paper

Suggestion:

Have the person's name and their State highlighted on the name tags.

FSCS Steering Committee Meeting
March 24, 1999
DoubleTree Hotel
Rockville, MD
Minutes

Attending: Chair: Dianne Carty. Adrienne Chute, Darla Cottrill, Elaine Kroe, Keith Lance, Libby Law, Sandi Long, Mary Jo Lynch, Kim Miller, Paul Planchon, Gary Rowland, Lynn Shurden, Sondra Taylor-Furbee, J.D. Waggoner, Alan Zimmerman.

Workshop wrap-up: The group expressed satisfaction about the workshop program and the successful scheduling of the events and expressed disappointment that COSLA was not able to have a representative present. A letter will be sent to COSLA inviting them to be present next year with the possibility of a panel discussion about use of FSCS data.

(?? Do you want Steering Committee Members to give you a list of people attending sessions which they attended -- something was said about this but I was not sure if this was just for the Henry Wulf program or not--

A letter is to be sent to Gordon Green (CENSUS) to express the Steering Committees appreciation of all the CENSUS did to make the workshop (and the FSCS program) successful.

Steering Committee Responsibilities (Attendance, Sub-committee, and Mentor) were reviewed for the benefit of the new members. Dianne Carty is to provide a new Mentor list as soon as possible.

There was a brief discussion of the Westat Contract and the need to make sure that there will be no problem with logistics for scheduling sites for future Workshops.

There was a brief discussion of the budget for Technical and Other Assistance. Funding is available and SDC's needing assistance should contact Kim? Elaine? if assistance is needed.

The Westat "Mapping Project" was briefly discussed. A WEB version of the Mapping Project, which generates statistics within boundaries, is the ultimate goal.

Policies and Procedures will be discussed at the June meeting of the Steering Committee. Paul Planchon and Keith Lance will each prepare a proposal on Proxy representation for SDC's unable to attend the Annual Workshop.

Concerns were expressed regarding some variables used in imputations. FY92 - FY97 imputed files showing trends will be available by September.

The Westat list (SList) is actually a group mailing list used for meeting logistics. It is not the same as the PLRSlist used by the SDC's to discuss program issues and concerns.

Paul Planchon plans to retire in the fall. He expressed concerns regarding the need for continuity of the Library Statistics Program.

There was a brief discussion about policies regarding endorsement of commercial vendors and products.

Notes from Concurrent Sessions

Overview of Outcomes Evaluations conducted by Claudia Horn (Alliance Group) and Roberta Ann Sorensen Consultant

Present: Jane Heiser and Rebecca Danvers.

Measure -> periodic evaluate-> Adjust

How to do better in telling people what we do -- accountability

Outcome measures changes in individuals brought about by a library program. Program has a beginning, a series of services, and an outcome.

There was a brief discussion about the various evaluation methods listed on the LSTA report form (Impact Study, Outcome, Tell-It, Other, Model?) and recognition that there is significant duplication in each of the methods. There was also a brief discussion of the public library philosophy of confidentiality.

Example of a program: Training Staff in use of technology. Pre test, post test.

Publication: Outcome Measurement Activities of National Health and Human Services Organizations. April 1998.

Community Impact - 703-836-7100

5 states are participating in a test program: WA, MN, MD, FL, NC. Three representatives from each state attended a 1 day workshop. They identified a specific program in their plan. In three weeks they are to submit the logic model to IMLS for review and suggestions. States will then implement.

NC - Staff Training

FL - Books and Babies

or vice versa.

Discussion of Financial Reporting conducted by Henry Wulf

I attended both sessions of "Discussion of Financial Reporting" conducted by Henry Wulf. The session dealt with the issue of Capital vs. Operating.

Issues raised were:

- On going day-to-day costs
- Excluding one-time major expenditures
- Possible to use "Per Unit Cost" to identify capital expenditures
- State expenditures on behalf of local - Identify

■ Brainstorm and list items that are considered capital...

Attending the discussion:

Mary Jo Lynch (ALA)

Libby Law (SC)

Regina Padgett (CENSUS)

Pat Garner (CENSUS)

Naomi Krefman (MI)

Scott Sheldon (NM)

Bruce Pomerantz (N)

Tom Ploeg (and others from Georgia - Deborah Scott and Robert Hernandez))

Chad (WA)

Joe Frence (WY)

Elaine Kroe (NCES)

What are Capital Projects - Useful life of 5 years or more.

Need a definition with less ambiguity for capital. Something that can have the same meaning for large libraries and small libraries. Example: A small library may re-carpet the library once every 10 years and would consider re-carpeting as a Capital expenditure. A large library with many branches may have funds to re-carpet a branch each year and consider this an Operating expenditure.

What do we really want to know?

What is the total operating cost of the entity?

or

What is expended?

Total operating cost = \$\$ library budget expended + any resources y others expended on behalf of the library that has a documented \$\$ value.

Attachment

**FSCS Training Workshop
DoubleTree Hotel
Rockville, MD
(301) 468-1100**

March 21-24, 1999

Agenda

Sunday, March 21, 1999

10:00a.m. All Mentors Training on WinPlus Census

Noon Break for Lunch

1:30 p.m. Registration of New Data Coordinators

New Data Coordinator Session

2:00 p.m. Welcome to New Data Coordinators Sandi Long
Mentor Roles Sandi Long
History of FSCS Keith Lance
Roles of NCES/NCLIS/ALA/COSLA Mary Jo Lynch
SDC responsibility Al Zimmerman
Explanation of Steering Committee & Subcommittee Roles
.....Subcommittee Chairs
.....Gerry Rowland, Al Zimmerman,
.....Dianne Carty & Keith Lance
Data Elements/Definitions Dianne Carty
Edit checks & Review of WinPlus Gerry Rowland

5:00 p.m. Adjourn

Monday, March 22, 1999

- 8:00 a.m. Registration
- 9:00 a.m. Welcome Sandi Long
Introductions of new SDC's Sandi Long
Introduction of nominees for Steering Committee Dianne Carty
- 9:15 a.m. NCES Updates Pascal (Pat) D. Forgione, Jr., Commissioner, NCES
- 9:30 a.m. NCLIS Updates Robert Willard, Executive Director, NCLIS
- 9:45 a.m. Data Quality and Imputation Carma Hogue, Census
- 10:30 a.m. Break
- 10:45 a.m. WinPlus Demo Michael Freeman, Diane Schapiro, Census
- 12:00 Noon Break
- 12:15 p.m. Keppel Award Luncheon Sandi Long, Pat Forgione,
..... Bob Willard, Patti Garner
- 1:45 p.m. Break
- 2:00 p.m. General Session
Public Libraries and Internet Measurement Issues: Capacity, E-Rate Eligibility,
and Output Measures Keith Lance & John Bertot,
Associate Professor, School of Information Science and Policy
University at Albany, State University of New York
Demo of IMPS Map Viewer Glenn Ferri, Census
- 3:30 p.m. Break
- 3:45 p.m. First Concurrent Session
1. WinPlus Training Census, Libby Law, J.D. Waggoner
 2. WinPlus Training Census, Lynn Shurden, Keith Lance
In 1999, WINPLUS will be the sole software package available for reporting to
NCES. Staff from Census will demonstrate and provide hands-on training in the
use of WINPLUS, including importing, data entry, editing, edit checks, table
production, and data submission. Representatives from the .. Steering Committee
will assist in each training session. **(Each state has a reserved time for training.
You are scheduled for the WinPlus Training session listed for your state's
mentor. Also see Second Concurrent Session below.)**
 3. NCES Web site Demo Adrienne Chute,
..... Mohamad Sakr, Sierra Systems
NCES will provide information on the use of data found at their web site, including
a discussion of public library peer comparison analysis.
 4. Local Electronic Data Collection Gerry Rowland, Darla Cottrill
..... Sandi Long, Al Zimmerman
This session will be a panel discussion of the different approaches taken by states in
collecting local data electronically.
- 5:00 p.m. Adjourn

Tuesday, March 23, 1999

- 9:00 a.m. Second Concurrent Session
1. WinPlus Training Census, Dianne Carty, Al Zimmerman
 2. WinPlus Training Census, Sandi Long, Gerry Rowland
In 1999, WINPLUS will be the sole software package available for reporting to NCES. Staff from Census will demonstrate and provide hands-on training in the use of WINPLUS, including importing, data entry, editing, edit checks, table production, and data submission. Representatives from the Steering Committee will assist in each training session. **(Each state has a reserved time for training. You are scheduled for the WinPlus Training session listed for your state's mentor.)**
 3. Web-based Public Use Data File System Steve Fischer, Neil Holmann & Tim Corcoran, Westat
The following key capabilities for conforming library legal service areas will be demonstrated: Displaying public library locations on a map with associated tables; demonstrate ad-hoc and standard query capability within the library legal service area; display and highlight the bounded public library outlet/system; and conduct software operations; display thematic maps; conduct select analytical operations using 1996 Census, FSCS, ESRI, and other data software available over the Web.
- [this session canceled on Monday and replaced with NCES Web site Demo]**
4. Overview of Outcomes Evaluation Claudia Horn, Roberta Ann Sorensen, IMLS/Alliance Group
Five State Library Agencies volunteered in the fall of 1998 to participate in a pilot outcome evaluation project for services and programs supported with LSTA funds. Part of the pilot project activities included a December workshop on outcome evaluation by The Alliance Group. In this session, The Alliance Group will provide a brief summary of the philosophy and principles of outcome evaluation. The session material will include suggestions for sources of additional information on outcome evaluation and will identify how to learn more about the five pilots.
- 10:15 a.m. Break
- 10:30 a.m. General Session
- Definitions (New Data Elements & Electronic Service Measures)...Dianne Carty
- 12:15 p.m. Break
- 12:30 p.m. Luncheon
- Speaker William Gordon, Executive Director, ALA
- 1: 45 p.m. Break
- 2:00 p.m. Mentor Breakouts (States will meet in mentor groups)
- 3:00 p.m. Break
- 3:10 p.m. Third Concurrent Session
1. Local Electronic Data Collection Gerry Rowland, Darla Cottrill Sandi Long, Al Zimmerman
This session will be a panel discussion of the different approaches taken by states in collecting local data electronically.

Continued on next page – session 2, 3 &4

2. Overview of Outcomes Evaluation Claudia Horn,
..... Roberta Ann Sorensen,
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3. Getting Your State's Public Library Statistics on the Web
..... Keith Lance
If your state's data are not yet on the Web, this session is a must. Learn some of the basics about designing a good web page, as well as lots of specifics about posting statistics in a user-friendly manner. Also learn about inexpensive software available to make all of this easier to accomplish, as well as other sites you may want to link to. You'll receive several handouts designed to make this job easier.
4. Discussion of Financial Reporting Henry Wulf, Census
This session is intended to provide an overview of governmental financial reporting with an opportunity for states to discuss financial reporting issues.

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4. Discussion of Financial Reporting Henry Wulf, Census
This session is intended to provide an overview of governmental financial reporting with an opportunity for states to discuss financial reporting issues.

4:10 p.m.

Fourth Concurrent Session

1. Academic Library Surveys, IPEDS Redesign Paul Planchon
..... Mary Jo Lynch, Jeff Williams
FSCS State Data Coordinators who also assist with academic library data collection
are invited to attend this session. Future plans, including going to an Internet web
based survey, will be discussed.
2. WinPlus Questions & Feedback Darla Cottrill, Gerry Rowland
This session will offer an opportunity to states to ask WinPlus questions or to
discuss WinPlus issues.
3. Getting Your State's Public Library Statistics on the Web Keith Lance
If your state's data are not yet on the Web, this session is a must. Learn some of the
basics about designing a good web page, as well as lots of specifics about posting
statistics in a user-friendly manner. Also learn about inexpensive software
available to make all of this easier to accomplish, as well as other sites you may
want to link to. You'll receive several handouts designed to make this job easier.
4. Discussion of Financial Reporting Henry Wulf, Census
This session is intended to provide an overview of governmental financial reporting
with an opportunity for states to discuss financial reporting issues.

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5:00 p.m.

Adjourn

Wednesday, March 24, 1999

- 9:00 a.m. SDC Caucus
- Turn in ballots for new Steering Committee members
- 10:00 a.m. Business Meeting Dianne Carty, Sandi Long
- Turn in Workshop Evaluation forms & Nominations for FSCS Steering Committee
 - Goals for Steering Committee 1999
 - Report of Caucus
 - Mentor Reports
 - Election Results
 - Plus & Minus of Workshop
- 11:00 a.m. Adjourn
- FSCS Steering Committee Meeting & working lunch to follow